

# Employment Application



Programs, services, and employment are equally available to everyone. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.

Date of Review (Month/Day/Year)   V   /   /  

## Applicant Data

Position Applied for: \_\_\_\_\_

How were you referred to us: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Mobile/Pager/Other: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

Date Available to Start: \_\_\_\_\_

Salary Requirement: \_\_\_\_\_

If you are under 18 and we require a work permit, can you furnish one? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, please explain:

\_\_\_\_\_

Have you ever worked for this company? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, when? \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, are you legally allowed to work in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

Type of employment desired? \_\_\_\_\_

Have you ever pleaded "guilty," "no contest," or been convicted of a crime for which you have not received a pardon. \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, give dates and details: \_\_\_\_\_

Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offensive, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Driver's license number if applicable to position: \_\_\_\_\_

State: \_\_\_\_\_

Summarize Your Special Skills or Qualifications: \_\_\_\_\_

\_\_\_\_\_

Are you a Born Again Christian?  Yes  No

Where do you attend church? \_\_\_\_\_

Have you received the infilling of the Holy Spirit with the evidence of speaking in other tongues?

Yes  No

**Previous Employment (begin with most recent position):**

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in termination of my employment for cause.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_